

# **Millard County Job Posting**

Date: May 20<sup>th</sup>, 2024

Millard County is currently seeking applicants for an Emergency Medical Services (EMS) Area Coordinator position at the Ambulance Facility in Delta, Utah. Millard County EMS is currently administrated by the Millard County Sheriff's Office. This is a full-time position dedicated to the duties below as they pertain to the facility during work hours and to support operations as otherwise needed and compensated.

The function of the Area Coordinator includes but is not limited to:

- Medical response on an ambulance.
- Active engagement in recruitment and retention of EMT positions.
- Training issues and needs to include managing and instructing new EMT classes.
- Staffing issues and needs to include scheduling coverage for calls, hospital transfers, and event standbys.
- Supply and equipment issues and needs.
- Vehicle maintenance and need.
- Facility maintenance and order.
- Staff disciplinary issues.
- Other duties as assigned by the Sheriff or designee.

The Area Coordinator reports to the Sheriff or designee in a manner sufficient to facilitate effective operations.

The applicant should be Advanced EMS certified.

Previous supervisory experience is preferred.

Starting pay is presently structured within the Millard County Step-and-Grade scale at \$21.30/hour. Starting wage is negotiated based upon qualifications and previous experience within the position duties.

Applications available in person at the Sheriff's Office or online at [https://www.millardsheriff.org/images/docs/Employment\\_Application.pdf](https://www.millardsheriff.org/images/docs/Employment_Application.pdf). Applications can be turned in either in person at the Sheriff's Office or via email to [lmitchell@co.millard.ut.us](mailto:lmitchell@co.millard.ut.us). This job will remain open until the position is filled.

Millard County is an equal opportunity employer.