

# *Millard County*

## **Job Description**

<b>Title:</b>	Greens Specialist	<b>Code:</b>	10-4515
<b>Division:</b>	Administration	<b>Effective Date:</b>	10/07
<b>Department:</b>	Golf Course	<b>Last Revised:</b>	3/21

### GENERAL PURPOSE

Performs a variety of **working level semi-skilled duties** related to the maintenance, installation, upkeep and repair of the golf course.

### SUPERVISION RECEIVED

Works under the general guidance and direction of the Greens Superintendent.

### SUPERVISION EXERCISED

None.

### ESSENTIAL FUNCTIONS

Performs working level semi-skilled duties as needed to maintain golf course; operates various hand and power tools.

Helps establish best practices for turf grass management.

Performs the watering, mowing and maintenance of greens, fairways and related turf areas; helps with the fertilizing, planting, aerating, spraying and other maintenance items.

Trained to operate fairway mower, greens mower, rough mower, edger, trencher, sand top dresser, greens roller, aerator and other equipment as needed.

Inspects equipment before using, check all fluids levels, grease, tires and performs general upkeep of the equipment.

Performs maintenance on sprinkler systems, heads, piping, wiring and clocks; service pumps and motors, electrical circuits; help with the water schedule, moisture testing and soil testing.

Performs tasks of Greens Superintendent in their absence.

Performs related duties as required.

### MINIMUM QUALIFICATIONS

#### 1. **Education and Experience:**

- A. Graduation from high school;
- AND
- B. One (1) year of general work experience in a related field;
- OR
- C. An equivalent combination of education and experience.

2. **Required Knowledge, Skills, and Abilities:**

**Some knowledge** of interpersonal communication skills and basic public relations. General Knowledge of small engines; Turf management;

**Ability to** lift up to 50 pounds; bend down and dig irrigation lines; follow directions; communicate with other employees and give guidance on tasks; develop effective working relationships with supervisors, fellow employees, and the public.

3. **Special Qualifications:**

Member of GCSAA is preferable.  
Must acknowledge annual statement of ethical conduct.  
Must comply with all Millard County policies and procedures.

4. **Work Environment:**

Tasks require variety of physical activities, generally involving muscular strain, such as walking, standing, stooping, sitting, reaching, lifting, etc. Talking, hearing and seeing essential to the performance of the job. Daily exposure to weather extremes and seasonal conditions. Common eye, hand, finger dexterity exists. Mental application utilizes memory for details, verbal instructions, discriminating thinking.

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**Disclaimer:** The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I \_\_\_\_\_ have reviewed the above job description. Date: \_\_\_\_\_

(Employee)