



# Millard County Sheriff's Office Employment Application

Millard County, Utah is an Equal Opportunity Employer  
and an At-Will Employer (as defined herein)

**NAME:**

\_\_\_\_\_ Last First Middle Social Security Number

**ADDRESS:**

\_\_\_\_\_ Street City State Zip Code Home Phone Work Phone

State the position you are seeking: \_\_\_\_\_

Types of employment acceptable Full Time  Part-time  Temporary  Shift work

Are you presently employed? Yes  No  Date you can start \_\_\_\_\_

If you are presently employed, may we contact your present employer? Yes  No

Have you ever applied with Millard County before? Yes  No  If yes, when? \_\_\_\_\_

Have you ever been arrested, convicted of, or involved in a crime? Yes  No

If yes, indicate the type of offense, location of offense, arresting agency, and date offense occurred. Indicate court disposition and sentencing, fine information, and your detailed written explanation of the circumstances.

(Even if you have had an arrest or conviction expunged, you must still disclose that information for consideration)

**REFERENCES:** List three persons not related to you who you have known at least one year

Name	Address	Telephone	Business/Occupation

**EDUCATION:**

High School Graduate? Yes  No  GED? Yes  No  If no, highest year completed \_\_\_\_\_

Dates of Military Service From \_\_\_\_\_ To \_\_\_\_\_

Job Related Experience Gained \_\_\_\_\_

List any trade or professional licenses, certificates or registrations relating to this application:

College, Business, or Trade Schools & Location	Major or Vocational subjects	Length of time	Degree

List Additional qualification, skill or activities which can be related to this application: \_\_\_\_\_

**WORK HISTORY:** Begin with present or most recent. List your three most significant employers.

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Name \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

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Address \_\_\_\_\_ Wage/Salary \_\_\_\_\_

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Job title, specific responsibilities & duties:  
Reason(s) for leaving: \_\_\_\_\_

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Name \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

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Address \_\_\_\_\_ Wage/Salary \_\_\_\_\_

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Job title, specific responsibilities & duties:  
Reason(s) for leaving: \_\_\_\_\_

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Name \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

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Address \_\_\_\_\_ Wage/Salary \_\_\_\_\_

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Job title, specific responsibilities & duties:  
Reason(s) for leaving: \_\_\_\_\_

**CERTIFICATION OF APPLICANT** Please read the statement carefully before signing, making sure that you understand completely all of the sections of this statement. Please ask for an explanation if it is unclear.

I certify that all statements made in this application are true and correct, and that any misstatement of material facts may subject me to disqualification or dismissal. Also, I authorize verification of all education and experience and to check credit information. I understand that should I be hired by Millard County it will also be necessary for me to provide information for compliance with the Immigration Reform and Control Act. Also, where required by the specific job description, I understand that employment may depend upon the results of physical examinations, drug test or other types of pre-employment (post-offer) test.

Further, I understand that Millard County is an at-will employer and as such I understand and agree that my possible employment with Millard County will be entered into voluntarily and that I may resign at any time. Similarly, my employment may be terminated for any reason and at any time without previous notice. It is also understood by me that this employment application and any related documents do not constitute a contract with Millard County.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PERSONAL INFORMATION**

**Full Name:** \_\_\_\_\_  
Last First MI Maiden

Are there any other names that you have been known by?  
Yes  No

If yes, please indicate name: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_

**Present Address:** \_\_\_\_\_  
Street  
\_\_\_\_\_  
City State Zip

**Phone Number:** \_\_\_\_\_

**Social Security #:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Month Day Year

**Place of Birth:** \_\_\_\_\_  
City State

**Have you ever been convicted of any crime other than minor traffic violations?**  
Yes  No

**Have you ever been released or terminated from a job for an act of dishonesty?**  
Yes  No

**Would you be willing to submit yourself to a polygraph test regarding the above questions and answers?**  
Yes  No

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Millard County

## Office of the Sheriff

CONFIDENTIAL

### AUTHORIZATION FOR RELEASE OF INFORMATION FOR OFFICIAL USE ONLY

(Not to be released to unauthorized person/s)

I hereby empower the Millard County Sheriff or his representative bearing this release to, within one year of its date, obtain information and records pertaining to me from any source listed below:

1. City, county, state or federal law enforcement agency
2. Selective service system
3. Any previous employer
4. Present employer
5. Any place of business (for purpose of obtaining credit or employment data)
6. Credit rating bureaus or institutions maintaining individual credit rating files
7. Any banking institution or credit union
8. Any school, college, university or other educational institution
9. Any doctor, office, clinic or hospital where illness, injuries and/or deterioration being physical or mental in nature are diagnosed and treated

I hereby release any city, county, state or federal agency, individual or institution, including its officers, employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may result to me or my heirs, family or associates because of compliance with this authorization and request to release information or any attempt to comply with it.

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Subscribed and Sworn before me the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Notary Public in and for the said County of \_\_\_\_\_ State of \_\_\_\_\_

Notary Public \_\_\_\_\_

## QUALIFICATIONS

There are standards and qualifications which must be met in order to be a Peace Officer in the State of Utah. Below is a list of legal requirements and disqualifiers to be aware of.

The following conditions **WILL DISQUALIFY** you from being accepted into any law enforcement training academy or from becoming employed, in a sworn peace officer position, with any public safety agency within the State of Utah:

- Not being a U.S. Citizen – U.S. Citizenship is required by State Law; not being a legal permanent resident (LPR)
- Falsification of any information on a POST application
- Any felony conviction – Exceptions: Juvenile convictions for felony crimes will be considered, but are not an automatic disqualifier
- Being dismissed from the armed services under dishonorable conditions
- Being unable to possess a firearm under state or federal will disqualify a person from being certified as a law enforcement officer

The following conditions **MAY DISQUALIFY** you from being accepted into any law enforcement training academy or becoming employed, in a sworn capacity, with any agency within the State of Utah:

- Conviction of or involvement in misdemeanor crimes concerning drugs/controlled substances- requires a two (2) to four (4) year waiting period from date of conviction or involvement depending on the type of drug/controlled substances involved. (Note: a common question is “When submitting an application to POST for training, do I need to report using someone else’s prescription drugs, or using prescription drugs that were not prescribed to me? The answer is Yes. (Please refer to UT Code Annotated 58-37-8).
- Involvement in a felony crime for which you were not convicted of a felony requires a four (4) year waiting period from date of involvement.
- Conviction of or involvement in class A misdemeanor crimes involving physical violence requires a four (4) year waiting period from date of conviction or involvement.
- Conviction of or involvement in class A misdemeanor crimes that do not involve an act of violence requires a three (3) year waiting period from date of conviction or involvement.
- Conviction of or involvement in class B misdemeanor crimes involving an act of violence, possession or use of a controlled substance or providing false information to obtain certification requires a two (2) year waiting period from date of conviction or involvement.
- Conviction of or involvement in class B misdemeanor crimes involving sexual acts, harassment, theft, crimes of dishonesty, the use of alcohol or the use of prescription drugs requires a one (1) year waiting period from date of conviction or involvement.
- Conviction of or involvement in class B misdemeanor crimes not including any of the things listed above requires a six (6) month waiting period from date of conviction or involvement.
- Conviction of or involvement in class C misdemeanor crimes or infractions requires a three (3) month waiting period from date of conviction or involvement.

For further qualification information, you can visit <https://post.utah.gov/prospective-officers/qualifications/> and <https://post.utah.gov/prospective-officers/legal-requirements/>