

MINUTES OF BOARD OF COUNTY COMMISSIONERS  
MILLARD COUNTY SPECIAL MEETING THE 30th DAY OF DECEMBER 2020  
AT THE COURTHOUSE, FILLMORE, UTAH

- PRESENT: Evelyn Warnick. . . . . Chairperson  
Dean Draper. . . . . Commissioner
- Pat Finlinson. . . . . County Attorney  
Marki Rowley. . . . . County Clerk  
Jamie Hair . . . . . Deputy Clerk
- EXCUSED: Wayne Jackson. . . . . Commissioner
- ALSO PRESENT: Brandon Winget. . . . . Road Supervisor  
Bonnie Smith. . . . . County Auditor  
Sheri Dearden. . . . . County Treasurer  
Connie Hansen and Sierra Dickens. . . . . Recorder’s Office  
Richard Becsktrand. . . . . IT Supervisor  
Adam Richins. . . . . County Planner  
Pat Manis. . . . . County Assessor  
Richard Jacobson. . . . . County Sheriff

PURSUANT TO AN AGENDA WHICH HERETOFORE HAD BEEN PROVIDED TO each member of the governing body, posted at the principal office of the Millard County Commission, posted on the Utah Public Notice Website, and provided to the Millard County Chronicle Progress, a newspaper of general circulation within Millard County, Utah, as required by law, the following proceedings were had:

**PUBLIC WAS WELCOMED**

The meeting began at 10:00 a.m. after a brief welcome by Commissioner Warnick to the public and Commission members.

**OPENING STATEMENTS**

Commissioner Warnick asked if anyone had an opening statement to give. Commissioner Warnick said the invocation. Commissioner Warnick excused Commissioner Jackson and said he may attend remotely. Everyone stood and said the Pledge of Allegiance to the Flag.

**DISCUSSION AND POSSIBLE APPOINTMENTS TO VARIOUS COUNTY BOARDS**

Commissioner Warnick said that the drainage district appointments were advertized. Clerk Rowley said that she has not been contacted by anyone interested. Commissioner Warnick said that

the current appointees have agreed to serve again. She said that Dallas Anderson, Todd Holt, Jared Bryan, and Dean Anderson will all be reappointed. It was discussed that this needs to be approved by resolution and will be put on a commission agenda in January.

Commissioner Warnick said that the Oasis Culinary Water Board is looking into changing their bylaws and two member wants to be removed from the board. Attorney Finlinson said that he is unaware of this board and will look into it. Commissioner Draper said that it is the special service district for Deseret and Oasis.

Commissioner Draper said that Dan Rowley has agreed to serve on the Millard Care and Rehabilitation Board. He said that there are also four openings on the Planning and Zoning Commission and the Commission interviewed seven individuals whom all interviewed very well. He said that he would like to appoint Bob Rogers, Erin Sorenson, Peter Greathouse, and reappoint Demar Iverson to the Planning and Zoning Commission.

Commissioner Warnick said that all the applicants seemed very capable and said that those four individuals are good choices.

Commissioner Draper made a motion to appoint Bob Rogers, Erin Sorenson, Peter Greathouse, and Demar Iverson to the Planning and Zoning Commission.

Commissioner Warnick stepped from the chair and **SECONDED** the motion. The voting was unanimous and the motion carried.

Commissioner Draper made a motion to appoint Dan Rowley to the Millard Care and Rehabilitation Board.

Commissioner Warnick stepped from the chair and **SECONDED** the motion. The voting was unanimous and the motion carried.

#### DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 20-12-30, A RESOLUTION OF THE MILLARD COUNTY COMMISSION ENACTING OR AMENDING THE FOLLOWING POLICIES: CONFLICT OF INTEREST POLICY, REPORTING FRAUD AND ABUSE POLICY AND UPDATING THE CREDIT CARD POLICY

Attorney Finlinson said that there are two new policies and one amendment. He said that the County hasn't had a conflict of interest policy or a fraud and abuse policy but has been following State statute. He said that these policies just add definition to the State statute. He said that both policies were created from templates that were provided by the State and he's made some minor changes. He said that the third policy is an amendment to the credit card policy that requires commissioners signature for missing receipts.

Auditor Smith said that the County has been practicing the conflict of interest and reporting fraud but hasn't had a formal policy. She said that the biggest change to the credit card policy is that the commissioner signature on missing receipts.

Commissioner Draper made a motion to approve Resolution 20-12-30, a resolution of the Board of County Commissioners of Millard County, Utah, enacting or amending the following

policies: conflict of interest policy, reporting fraud and abuse policy and updating the credit card policy.

Commissioner Warnick stepped from the chair and SECONDED the motion. Clerk Rowley called for a roll call vote. Commissioner Draper voted YES. Commissioner Warnick voted YES. Commissioner Jackson was absent. The voting was unanimous and the motion carried.

#### PRESENTATION OF THE FRAUD RISK ASSESSMENT

Auditor Smith explained the fraud risk assessment and how the County receives a score. She said that the County has moved to low risk since implementing specific changes related its fraud risk.

#### DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 20-12-30A, A RESOLUTION OF THE MILLARD COUNTY COMMISSION OPENING THE 2020 MILLARD COUNTY BUDGET FOR THE PURPOSE OF AUTHORIZING TRANSFERS BETWEEN BUDGET FUNDS; AND AUTHORIZING TRANSFERS BETWEEN BUDGET DEPARTMENTS WITHIN FUNDS OR INCREASING BUDGET DEPARTMENT APPROPRIATIONS USING UNAPPROPRIATED FUND BALANCES

Commissioner Draper said that the Road Department Fund has a remaining balance of \$250,000.00 and they would like to keep \$50,000.00 of it available to use. He asked what the options are for the remaining \$200,000.00.

Auditor Smith said that the funds remain in the fund and are no longer appropriated. She said that no action is needed at this time.

Commissioner Warnick asked Auditor Smith to confirm that the gravel for the rodeo grounds has been accounted for. Auditor Smith said that it has been accounted for and paid.

Auditor Smith said that the County currently has \$27,000.00 rolled over from the CARES act. She said that the deadline for use is now December 2021. Auditor Smith said that the budget will have to be opened in order to use those funds.

Auditor Smith said that another public hearing isn't necessary because there are enough remaining funds that can be transferred from unutilized appropriated funds. She went over some of the transfers.

Auditor Smith said that the County can only carry over 50% of the budgeted revenue or total revenue from property taxes; whichever amount is greater. She said that she has discussed this with the Treasurer and is recommending that they move approximately \$600,000.00 to the 911 budget fund and \$1,000,000.00 to Capital so that the County won't be penalized for having too much in fund balance.

Treasurer Dearden said that the County is still saving the maximum amount allowed under law and moving some to capital. She said that there has been some discussions at the State level to increase that amount because they are aware how important it is for counties to have excess in rainy day funds.

Commissioner Draper made a motion to approve Resolution 20-12-30A, a resolution of the

Board of County Commissioners of Millard County, Utah, opening the 2020 Millard County Budget for the purpose of authorizing transfers between budget funds; and authorizing transfers between budget departments within funds or increasing budget department appropriations using unappropriated fund balances.

Commissioner Warnick stepped from the chair and SECONDED the motion. Clerk Rowley called for a roll call vote. Commissioner Draper voted YES. Commissioner Warnick voted YES. Commissioner Jackson was absent. The voting was unanimous and the motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 20-12-30B, A RESOLUTION OF THE MILLARD COUNTY COMMISSION AMENDING RESOLUTION 13-01-22 (ADOPTING THE MILLARD COUNTY STEP AND GRADE SCALE) BY ADJUSTING STEP AND GRADE ASSIGNMENTS FOR DEPUTIES WITHIN COUNTY ELECTED OFFICES

Commissioner Warnick said that she has received a lot of information but needs more time to go over the information that has been provided. Commissioners Jackson and Draper agreed.

Deputy Clerk Hair briefly explained the wage information that she has gathered from other counties.

Auditor Smith pointed out a few positions that are at a grade 9 and said that she's asking the Commission to consider starting the deputy positions at a grade 9 as well. Auditor Smith said that she is going to have to replace two deputy positions in the next year and she's worried that it may be difficult to find qualified individuals if the County is offering a grade 8 wage.

Clerk Rowley agreed with Auditor Smith and said that this needs to be addressed.

It was decided to move this to the January 19, 2021 Commission Meeting.

WHERE UPON THE MEETING ADJOURNED

Commissioner Warnick adjourned the meeting at 10:41 a.m.

Attest: \_\_\_\_\_

Approved: \_\_\_\_\_