

# APPLICATION – MAP ZONE CHANGE

*(This box for office use only)*

Date proposal received:  
 Fee collected: \$  
 Proposal Determined to be Complete:

CASE NUMBER

### PETITIONER INFORMATION

Name	Phone
Address	Other Phone
	Fax
City, State, Zip	e-mail

### OWNER INFORMATION

Name	Phone
Address	Other Phone
	Fax
City, State, Zip	e-mail

**(Additional names and addresses should be listed on a separate paper and attached)**

Fee Amount: \$

*(\$225 + 1.80 per word of legal description)*

Proposed Use:

CUP Required?:  Yes  No

### PROJECT DESCRIPTION

Description of Proposed Project:

### PROPERTY and VICINITY DESCRIPTION

Parcel Number	Property Size (in acres)	Existing Zoning District
Serial Number	No. of Parcels	Existing Use
Proposed Zoning District		
County Address and/or General Location of Property		
Existing Land Use:		

Upon compliance with certain procedures as set forth in Title 10 Chapter 3 Section 4 of the Millard County Code requires a recommendation by the Millard County Planning Commission, and is subject to approval by the Millard County Board of Commissioners. The following checklist, when completed, will assist the petitioner with compiling some of the necessary information required for processing the petition through Planning Commission and the Board

of County Commissioners. Partial completion or total omission of any requirement listed below may cause the application to be rejected or delayed.

√	<b>SUBMITTAL REQUIREMENTS</b>	
	<b>Application</b>	One original application which must contain an original signature of the owner/applicant.
	<b>Site Plan</b>	One drawing of the site plan drawn to scale and of sufficient size to portray the necessary detail but <b>no larger</b> than 11" x 17". The site plan should include: 1. North point, scale, and date. 2. Property lines with dimensions, adjoining streets, rights-of-way, and any easements. 3. Boundaries and dimensions of all existing and proposed structures in relation to the site. 4. Curb, gutter, sidewalk, driveways, parking and loading area, if applicable 5. Landscaped areas. 6. Elevations of structures and signs and detailed drawings when appropriate. 7. Any notes or explanations which should include the total square footage of all uses, including landscaping and parking.
	<b>Fees</b>	A non-refundable administrative fee in the amount of \$225.00 plus \$1.80 per word for publication of the required public hearing notices. There will also be an additional fee for cost of publication of ordinance upon passage.
	<b>Plat Map(s)</b>	County Recorder's property plat (s) showing all the subject property clearly marked and all adjoining properties within 1000 feet of the subject property. This can be obtained from the County Recorder's office in Fillmore.
	<b>Legal Description</b>	A legal description can generally be obtained from the deed, or from the County Recorder's office. Please attach an <b>accurate and complete legal description</b> on a suitably titled addendum sheet. Please be aware that the description taken from your tax notice is often abbreviated or incomplete. If this application is for an area of land that is a portion of a parcel otherwise different from the complete legal description, you must provide a legal description of the entire proposed zone change area.
	<b>Permission</b>	Written permission from any lien holders, mortgage companies, property owners (if different than the applicant) or anyone having a material interest in the property.
	<b>Names &amp; Addresses</b>	A list of the names <b>and the mailing addresses</b> for owners of property within 1,320 feet from the outer boundaries of the subject property. Addresses may be obtained at the County Assessor's office in Fillmore.
	<b>Project Description</b>	On a separate sheet of paper, please describe the overall scope of the project and what you plan to do should the zone change take place. Describe how the change will meet the objectives of the <i>General Plan</i> in its current and amended forms and how the change will correct an obvious error or be in the best interest of the County.  It is required to specifically address the following:  a) The need for the zone change. b) The impact (present and future) on surrounding areas, developed and undeveloped. c) Access to area traffic patterns. d) Accessibility of utilities. e) The impact on county facilities such as: water, sanitation, fire, parks, police, traffic and schools.
	<b>Signatures</b>	Obtain the acknowledgement signatures of the following agencies in the spaces provided  See next page for signatures required for the zone change application

**SIGNATURES REQUIRED FOR THE ZONE CHANGE APPLICATION**

For \_\_\_\_\_, located at: \_\_\_\_\_  
*Name of Applicant or Agency* *County address or brief description*

The Millard County Sheriff's Office, 765 S Hwy 99, Ste 1, Fillmore, UT 84631, has reviewed the information regarding the above proposed project. Our review concludes that the following impacts will be:

\_\_\_\_\_  
**Millard County Sheriff** Date  
 Phone: 435 743-5302 Fax: 435 743-6324 email: [millardsheriff.org](mailto:millardsheriff.org)

The Millard County Road Department, 1000 W 1000 N, PO Box 187, Delta, UT 84624, or UDOT has reviewed the information regarding the above proposed project. Our review concludes that the following impacts will be:

\_\_\_\_\_  
**Millard County Road Superintendent** Date  
 Phone: 435 864-2467 Fax: 435 864-2558 email: [millardcountyroad@yahoo.com](mailto:millardcountyroad@yahoo.com)  
 or **Keith Meinhardt, UDOT** 435 864-2196 email: [kmeinhardt@utah.gov](mailto:kmeinhardt@utah.gov)

The Central Utah Board of Health, 428 E Topaz, Delta, UT 84624, has reviewed the information regarding the above proposed project. Our review concludes that the following impacts will be:

\_\_\_\_\_  
**Central Utah Public Health Inspector** Date  
 Phone: 435 864-3612 or 435 743-5723 or 435-623-0696  
 Fax: Same as above email: [centralutahpublichealth.com](mailto:centralutahpublichealth.com)

The Millard County Fire Warden 765 S Hwy 99, Ste. 1, Fillmore, UT 84631 has reviewed the information regarding the above proposed project. Our review concludes that the following impacts will be:

\_\_\_\_\_  
**Landon S. Rowley, Fire Warden** Date  
 Phone 435 559-1273 email: [lsrowley@utah.gov](mailto:lsrowley@utah.gov)

The Millard County Building Department, 71 S 200 W, PO Box 854, Delta, UT 84624, has reviewed the information regarding the above proposed project. Our review concludes that the following impacts will be:

\_\_\_\_\_  
**Adam Richins, Building Official** Date  
 Phone: 435 864-1400 Fax: 435 864-1404 email: [arichins@co.millard.ut.us](mailto:arichins@co.millard.ut.us)

**AUTHORIZATION SIGNATURES**

ONLY THE OWNER OF THE PROPERTY OR AN AUTHORIZED AGENT MAY FILE AN APPLICATION

I, the Owner/Agent agree to indemnify and hold harmless Millard County and its agents, officers and employees from any claim, action or proceeding against the Owner/Agent's project.

I certify, under penalty of perjury, that I am (check one):

- Legal property owner (includes partner, trustee, grantor, or corporate officer) of the property(s) involved in this application, and that the foregoing application statements are true and correct
- Legal agent (attach proof of the owner's consent to the application of the property(s)) involved in this application and have been authorized to file on their behalf, and that the foregoing application statements are true and correct.

Print Name _____	Signature _____	Date: _____
Print Name _____	Signature _____	Date: _____
Print Name _____	Signature _____	Date: _____
Print Name _____	Signature _____	Date: _____
Print Name _____	Signature _____	Date: _____
Print Name _____	Signature _____	Date: _____

*If signatory is not the owner of record, the attached "Owner/Agent Agreement" must be signed and notarized.*

**Record of Actions** (to be completed by Millard County Planning Department)

**Millard County Planning Department Office Use Only**

**Planning Commission Recommendation**

Favorable Recommendation     Unfavorable Recommendation    Date of Action \_\_\_\_\_

**Board of County Commissioners Action**

Approved                       Denied                                      Date of Action \_\_\_\_\_

**Zoning Map Updated By:** \_\_\_\_\_                                      Date of Action \_\_\_\_\_

Figure 1  
**LAND USE APPLICATION INITIATION**

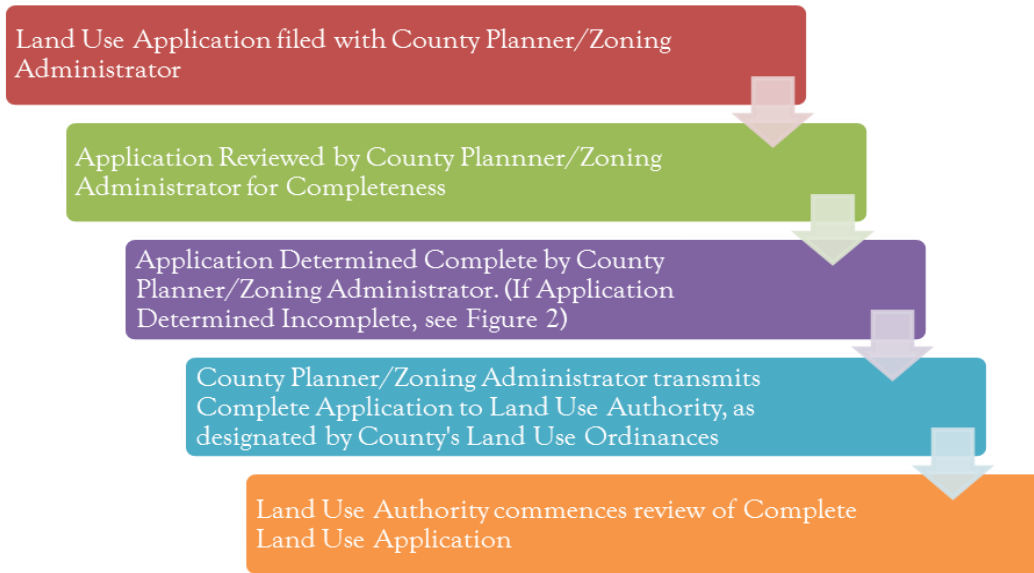


Figure 2  
**PROCEDURES FOR DETERMINATION OF LAND USE APPLICATION COMPLETENESS BY COUNTY PLANNER/ZONING ADMINISTRATOR**

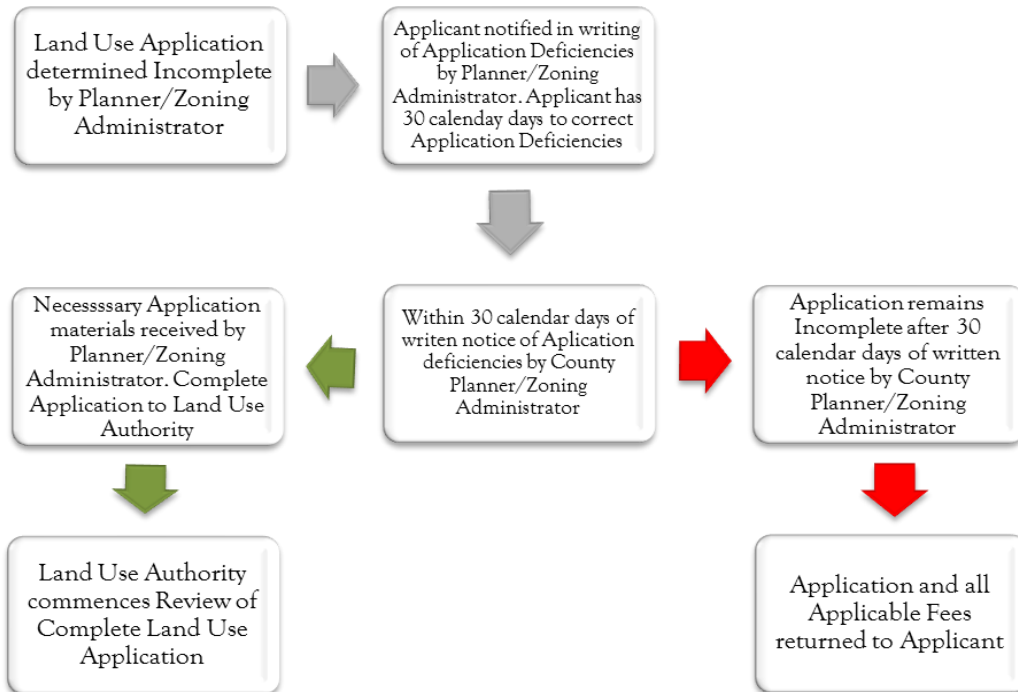
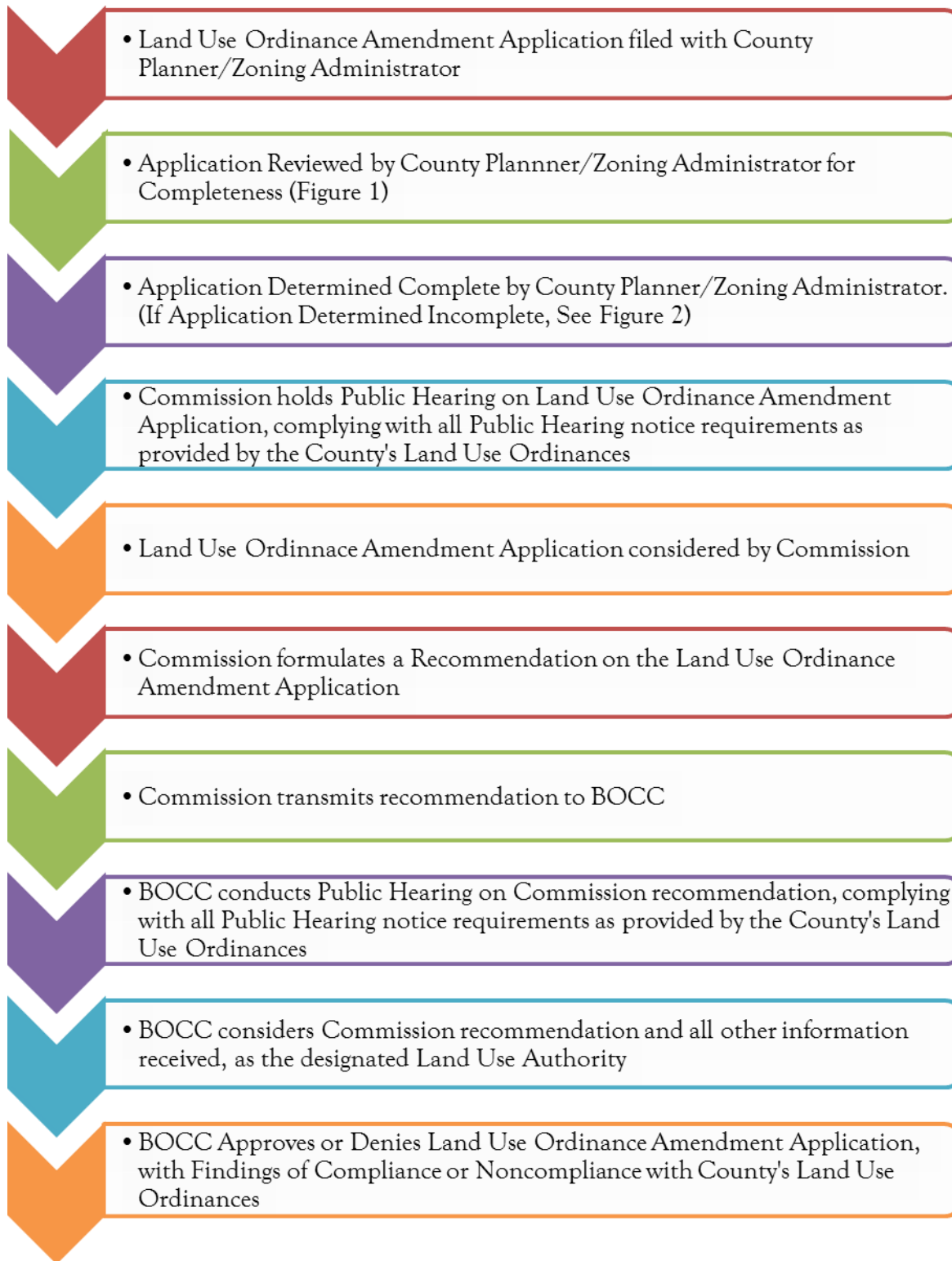


Figure 9  
**LAND USE ORDINANCE AMENDMENT APPLICATIONS**



**OWNER / AGENT AGREEMENT**

The undersigned is (are) the owner(s) of record of the property identified by the Millard County Assessor's account number \_\_\_\_\_,

Located at \_\_\_\_\_,

Millard County, Utah. The undersigned hereby give(s) consent and approval to \_\_\_\_\_

\_\_\_\_\_ to act on his/her/their behalf as his/her/their agent to proceed with an application for a zone change on the property referenced herein. This agreement authorizes the agent to act on the owner's behalf for the application through \_\_\_\_\_.  
Date or specific phase

_____ <i>Owner of Record</i>	_____ <i>Date</i>	_____ <i>Owner of Record</i>	_____ <i>Date</i>
_____ <i>Owner of Record</i>	_____ <i>Date</i>	_____ <i>Owner of Record</i>	_____ <i>Date</i>

**STATE OF UTAH** )  
                                   ) §  
**COUNTY OF MILLARD** )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of Utah, duly commissioned and sworn, personally appeared:

*To me knows as the individual(s) described in and who executed the foregoing instrument, and acknowledged to me that he/she/they signed and sealed the said instrument, as his/her/their free and voluntary act and deed for the uses and purposes therein mentioned, and on oath stated the he/she/they was (were) authorized to execute said instrument.*

**WITNESS MY HAND AND OFFICIAL SEAL, HERETO AFFIXED THE DAY AND YEAR IN THIS CERTIFICATE ABOVE WRITTEN.**

\_\_\_\_\_  
*Notary Public in and for the State of Utah*

Residing at \_\_\_\_\_

My appointment expires: \_\_\_\_\_